Lesson Periods

Lesson Scheduling and Tracking · https://docs.dacapoinventory.com/doc/lesson-periods/

Menu: Lessons → **Lesson Periods**

Tell the scheduler **which class periods** you can use for lessons on each day, and optionally set **clock times** for each period number.

Period availability (checkboxes)

For each day column (Monday–Friday, A/B/X day, or rotation day):

- Check every period when you are **available to teach a lesson** that day.
- Changes save automatically when you check or uncheck.

M–F and fixed-day schedules — important rule

On each lesson day, you need **at least one period checked per group** assigned to that day on **Lesson Days**.

Groups on Monday	Periods checked for Monday
5 groups	5 or more periods
3 groups	3 or more periods

If you only check **one** period for Monday but have **five** groups on Monday, the scheduler will **not** run. It will show an error asking you to add periods or move groups. (A/B/X schedules work differently because groups share a rotating pool.)

Lesson period times (optional)

Use the **Lesson Period Times** section to enter a start time for Period 1, Period 2, and so on.

- With times set, lesson cards and your dashboard show the **time** (e.g., 10:30).

- Without times, they show **Per 1**, **Per 2**, etc.

Times save automatically. Use the trash icon to clear a time.

Validation before Run Schedule

When you click **Run Preview** or **Run Schedule**, the system checks that:

- Each teaching day on your calendar has periods selected
- Each day with groups has enough periods for those groups (M–F / fixed-day)
- Groups are assigned on **Lesson Days**

Errors include links to **Lesson Periods**, **Lesson Days**, and **Lesson Calendar**.

What’s next

Lesson Settings / Run Schedule → Run Preview → Run Schedule